

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 373

MINUTES OF MEETING OF BOARD OF DIRECTORS

April 13, 2020

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 373 (the "District") met in regular session, open to the public, on April 13, 2020, by teleconference at (1-800-504-4496), Access Code (1836833) as a result of the current COVID-19 Virus epidemic (the "Emergency"), Section 551.125 of the Texas Government Code, and the guidance of the Governor of the State of Texas in accordance with the fully posted notice of meeting, and the roll was called of the duly constituted members of the Board as follows:

David W. Chapek	President
Luis M. Lebron	Vice President
Fernando Quinonez	Secretary
David Blackmon	Assistant Vice President/Investment Officer
Michael Huebner	Assistant Secretary

and all of said persons were present, thus constituting a quorum.

Also present during all or portions of the meeting were: Terrie L. Sechrist of Sechrist-Duckers LLP, attorneys for the District; David Patterson of Assessments of the Southwest ("ASW"), tax assessor-collector for the District; and Phyllis Herbst, bookkeeper for the District.

The President called the meeting to order and declared it open for such business as might regularly come before the Board.

MINUTES

The Board first considered approval of the minutes of its regular meeting held on February 12, 2020. After discussion, Director Huebner made a motion to approve the minutes of the February 12, 2020, regular Board meeting, as presented. Director Lebron seconded the motion, which carried unanimously.

PUBLIC COMMENTS

No comments were received from the public.

BOOKKEEPER'S REPORT

Ms. Herbst then presented the Bookkeeper's Reports as of March 15 and April 13, 2020 (collectively the "Bookkeeper's Reports"), copies of which are attached hereto as **Exhibit "A"**. The Board requested that Ms. Herbst investigate whether other banks offer more favorable terms for its checking accounts than Amegy Bank, including Green Bank.

Discussion ensued regarding Invoice No. 22727 from Nelson's Lawn Care ("Nelson's") reflecting a March monthly maintenance fee of \$1,487.50. Ms. Herbst informed the Board that this invoice reflects an increase of \$187.50 in the monthly maintenance fee. After discussion, Director Chapek made a motion to approve an increase of \$187.50 to Nelson's monthly maintenance fee and authorize payment of Nelson's Invoice No. 22727. Director Quinonez seconded the motion, which carried unanimously.

The Board next discussed the following bid proposals for Island Park and Pelican Park presented by Nelson's, copies of which are attached hereto as part of Exhibit "A": (i) a proposal for a one-time ant/pest control in the amount of \$1,800; (ii) a proposal for a one-time fertilizer and pre-emergent weed control application in the amount of \$2,800; and (iii) a proposal for a one-time mulch installation in the amount of \$1,800 (collectively, the "Proposals"). After discussion, Director Chapek made a motion to accept the Proposals. Director Huebner seconded the motion, which carried unanimously.

After further discussion, Director Blackmon made a motion to (i) accept the Bookkeeper's Reports, and (ii) approve all bills presented for payment. Director Lebron seconded the motion, which carried unanimously.

TAX ASSESSOR/COLLECTOR'S REPORT

Mr. Patterson next presented the Tax Assessor/Collector's Reports for February and March 2020 (collectively the "Tax Reports"), copies of which are attached hereto as Exhibit "B". He reported that 97.99% of the District's 2019 taxes and 99.71% of the District's 2018 taxes have been collected as of March 31, 2020.

Ms. Sechrist next discussed with the Board the status of the delinquent tax lawsuit (the "Tax Lawsuit") regarding the property at 2201 Scenic Shore Drive. She informed the Board that the property owner passed away without a will and that her husband and two children from a prior marriage (one under the age of 18) are living in the house. She further informed the Board that Clear Creek ISD has agreed to abate the delinquent tax lawsuit until the minor child turns eighteen (18), provided the husband executes a payment agreement for the delinquent tax and future taxes are timely paid. After discussion, the Board concurred to abate the Tax Lawsuit until the youngest child living in the house turns eighteen (18) provided that (i) the surviving husband enters into a payment agreement for the delinquent taxes, (ii) interest concurs to accrue on the unpaid delinquent taxes, and (iii) all future taxes are paid on a timely basis.

After discussion, it was moved by Director Quinonez and seconded by Director Lebron to (i) accept the Tax Report, and (ii) approve all bills presented for payment. The motion carried by unanimous vote.

ENGINEER'S REPORT

No report was received from the District's Engineer.

PARK AND RECREATIONAL FACILITIES

The Board next discussed the District's park facilities. Director Huebner reported that he and Director Chapek recently met in Island Park with Jim Ainsworth of A&S Engineers and a contractor to assess the current condition of the playground equipment. He also reported that pursuant to recently issued Harris County emergency orders (the "Emergency Orders"), he recently put tape around the playground equipment so that it cannot be used. He also reported that he will have signs made relating to the Emergency Orders for placement on or around the playground equipment.

The Board next discussed establishing a Playground Equipment Committee to (i) retain a qualified individual/company to inspect the playground equipment and develop and prioritize any needed equipment repairs or replacements, (ii) select new playground equipment, including a merry go round, and present the selections to the other Directors, and (iii) research a company that can install the equipment and provide yearly inspection and maintenance services. After discussion, the Board concurred that Directors Chapek and Huebner will serve on the Playground Equipment Committee and work with the District's attorney and engineer. The Board also requested that Ms. Sechrist research companies that sanitize playground equipment.

Director Huebner and Director Chapek will work with Ms. Sechrist and A&S Engineers to formalize selection of equipment.

ATTORNEY'S REPORT

A. CONSIDER ANNUAL REVIEW PREVAILING WAGE RATE SCALE FOR CONSTRUCTION PROJECTS AND CONSIDER AUTHORIZING SURVEY OF WAGES

Ms. Sechrist next advised the Board that each year, it is statutorily required to review the prevailing wage rates applicable to construction projects in the District. The Board then considered authorizing the District's attorney to prepare a survey of prevailing wage rates applicable to construction projects in the District ("Wage Rate Survey"). After discussion, Director Chapek moved that the Board authorize the District's attorney to prepare the Wage Rate Survey. Director Huebner seconded the motion, which carried unanimously.

B. CERTIFICATE OF UNOPPOSED CANDIDATES

The Board next considered accepting a Certificate of Unopposed Candidates regarding the May 2, 2020, Directors' Election (the "Certificate"). Ms. Sechrist informed the Board that only two (2) candidate applications are on file and only two (2) open Director positions are up for election. After discussion, Director Lebron moved that the Board accept the Certificate. Director Quinonez seconded the motion and it carried unanimously.

C. ORDER DECLARING CANDIDATES ELECTED AND CANCELING THE 2020 DIRECTORS' ELECTION

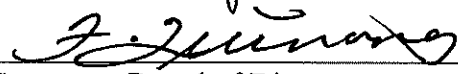
The Board next considered adopting an Order Declaring Candidates Elected and Canceling the 2020 Directors' Election (the "Order"). Ms. Sechrist informed the Board that the Texas Election Code and the Texas Water Code provide that when the number of candidates and the number of Board positions available are the same, the election can be cancelled, thereby saving the District the expense of conducting an election. After discussion, Director Huebner moved that the Board adopt the Order, declare David Blackmon and Michael Huebner elected as Directors of the District for a four-year term ending May 2024, and cancel the May 2, 2020, Directors' Election. The motion was seconded by Director Lebron and unanimously approved.

ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned.

PASSED, APPROVED AND ADOPTED this 18th day of May, 2020.




Secretary, Board of Directors

LIST OF ATTACHMENTS

Exhibit "A" – Bookkeeper's Reports

Exhibit "B" – Tax Assessor/Collector's Reports